



Lee A. Tolbert Community Academy
3400 Paseo Boulevard, Kansas City, MO 64109

May 15, 2024

To: Bishop Mark Tolbert, Chairman BOE
LATCA Board of Education

From: Dr. Donnie Mitchell, Superintendent

Re: Approval of Security Contract

We are requesting board approval for the A-Team Security Company to be our security provider this year. This is the same company from last year, they just have a new name.

They will provide a male and female officer and all of the other services they have provided in the past.



**CONTRACT FOR ON-SITE SECURITY
SERVICES BETWEEN
A TEAM PUBLIC SAFETY & LEE A. TOLBERT
ACADEMY**

THIS AGREEMENT, made and entered on this 01 day of May, 2024 by and between **A Team Public Safety**, a corporation authorized to do business in Kansas City, Missouri hereinafter referred to as the “Contractor” and **Lee A. Tolbert Academy** hereinafter referred to as the “Client”.

WITNESS THIS DAY, the contractor and **Lee A. Tolbert Academy** for the consideration stated herein mutually agrees as follows:

ARTICLE I: TERM OF CONTRACT. The term of the contract is for a period of one (1) year/s. The contract commences on **May 01, 2024**, and ends the month of **June 2025**, for scope of work as set out in base services scope of work.

ARTICLE II: COMPENSATION. The contract amount is based on the base services scope of work received in the Proposal amount of **\$64,000**. A Team Public Safety agrees to provide security services as specified for **Lee A. Tolbert Academy** as shown in the base services scope of work for the duration of the contract period of one year/s.

Payments are to be made to **A Team Public Safety** the same pay days as the school calendar (212) days through Live Check.

The Security Guard Service shall provide armed/unarmed guards and patrol duties as follows, but not limited to: Provide 2 armed/unarmed guards to act as Security Monitors as follows:

- Shifts from 7:00 am to 4:00 pm, and 7:30 am – 3:30 pm, (5) days a week, including holidays, summer school, parent teacher conference, special events, and snow days.
- Duties include but not limited to:
 - Monitor security systems.
 - Contact appropriate personnel and police in case of unauthorized door openings or closings in **Lee A. Tolbert Academy** facilities such as maintenance and administration buildings.
 - Screen visitors of **Lee A. Tolbert Academy** and ensure they sign-in.
 - Maintain a daily log listing all occurrences with significant data pertaining to all activities.
 - Permit access to meeting rooms as directed by the **Principal/Superintendent**.
 - Assume the responsibility for aiding in completing any tasks deemed necessary for the **school operations**.

The armed/unarmed security guard’s duties may, at the discretion of the **A Team**

Public Safety Supervisor also include, but not be limited to:

- Inspection of all floors of **Lee A. Tolbert Academy**.
- Daily/hourly inspection of outside property which shall include all parking lots, office buildings, and ensure proper use of handicapped parking and fire zones.
- Daily/hourly inspect all exits, including fire stairwells and respond to alarms indicating unauthorized use.
- After business hours inspection of office and building door locks, verification that sensitive areas are secured.
- Investigate fire, burglar and pull-cord alarms for entire property including office buildings.
- Observe behavior in common areas ensuring rules and regulations are adhered to.
- Advise staff of incidents and provide documentation.
- Maintain daily logs listing all significant information pertaining to personal contact and overall activities.
- Assume responsibility for aiding in completing any tasks deemed necessary for efficient operation.
- Guards on duty will be required to carry a cellphone and must be available for emergency situations.

Communication shall be established with local law enforcement agencies to provide information on criminal activity taking place on site. This communication shall include immediate communication required for emergency situations (i.e. gunfire, domestic violence, etc.) as well as communication required for subsequent investigations of criminal activity.

All required written records, including copies of police reports that may have been obtained will be turned into the site office as they occur.

Security will not be required to enforce the law or policies except for trespassing violations. All other violations shall be reported to the proper authorities, agencies, or individuals. Security is not to be involved in any type of activities or services provided by local law enforcement and are expressly prohibited from activities such as routine traffic stops and/or services of court documents.

Guards shall attend court hearings, if necessary, when witness to an act or deed which requires their presence at such hearings.

EXCEPTION: Guards shall provide security for the benefit of staff and students in situations which warrant protections until local law enforcement can be dispatched and arrive at the site. In situations designated as dangerous or life-threatening, the contractor is expected to provide security in a posture of protection for the benefit of the clients until law enforcement arrives at the site.

Security shall work to promote mutual trust and cooperation between the staff, students, and law enforcement officials. To this end, security will work to help empower the community in overcoming and preventing criminal activity. Security will encourage

clients in taking an active role in protecting their property and sharing the responsibility for crime prevention with local law enforcement officials.

The Contractor will be required to contact **Lee A. Tolbert Academy** staff as needed to coordinate activities, discuss problems, policy changes or observations that each party might have.

Through coordination with **Lee A. Tolbert Academy** the contractor will develop and implement site-specific strategies to reduce reported incidents of crime at the site. Progress of the strategies will be monitored through crime statistics and other reports. The contractor will identify and adjust ineffective crime prevention/intervention strategies with **Lee A. Tolbert Academy**. These strategies will make up a strategic plan of action for reducing crime.

RECORD KEEPING REQUIREMENTS:

LOGS- An hour-by-hour log shall be kept for all activities taking place during each shift.

INCIDENT REPORTS - A report shall be filed with **Lee A. Tolbert Academy and/or Police Department** for all incidents of suspected criminal activity and/or disturbances within 24-hours of occurrence.

ARTICLE III. SPECIAL CONDITIONS. Notwithstanding the above, neither party may terminate this contract without just cause. If contract is terminated before the said date without cause, the clients will be obligated to pay a termination fee of half the remaining balance of the contract.

A Team Public Safety

By: Cortney Anderson, CEO
CEO Signature: _____ Date: _____
Address: 7431 Broadway #49 Kansas City, MO 64114
Phone Number: 816-514-4456 Fax: 1-888-747-3637
Fed. I.D. #: 88-1725627

Client: Lee A. Tolbert Academy

Client Name: _____
Client Signature: _____ Date: _____
Address: _____
Phone Number: _____ Fax Number: _____